

Role	External Grant Assessor (Freelance role)
Location	Home based
Term	Long term (dependant on your availability and rounds of funds per year).
Pay	Per application assessed, with remuneration averaging £80-150 per application.

About us

Rosa is a grant making charity that funds grassroots women's organisations, to help make the UK a fairer, safer place for women. We are a small and friendly team that is supported by a wider group of freelancers. We have an office base in London and our team and assessors are based across the UK. We work hard to make sure we work well together and feel connected, wherever we are based and whatever role we undertake.

About the role We are recruiting for our pool of independent UK assessors, who will assess the funding applications that we receive at Rosa. Our freelance assessors are an important part of Rosa and our grant application process, providing independent insight and objective assessments of the applications that we receive. Your work would play a key role in supporting us, to identify those organisations that will receive funding from Rosa.

We are keen to have a diverse pool of assessors, who will bring an array of their unique experiences to our grant making practice. We are particularly interested in recruiting people from black and minority ethnic backgrounds who can support us on our upcoming Black and minoritised fund which will be launched in September 2021. We envision calling upon new assessors to support this fund in November 2021. We are also interested in recruiting people with lived experience from marginalised communities, and those based in Northern Ireland, Scotland and Wales. Previous experience of grant assessment work is desirable, but not essential.

We will offer you training so that you can undertake this role and you will gain experience of grant making with an innovative funder. You will also get the opportunity to interact with a wide range of charities and community groups, working in the women and girls sector across the UK.

We expect to have 2-3 funding rounds per year, but we will only contact you when we anticipate the launch of a fund. You will need to be responsive and flexible in arranging assessments within the proposed fund timeline. Specific responsibilities include:

- Taking part in trainings, including familiarisation with Rosa grant making criteria and any individual fund criteria.
- Assessment work includes reviewing:
 - Governance frameworks.
 - Finances.
 - Child and Vulnerable Adult Safeguarding Policies.
- Assessors will need to:
 - Support applicants, via telephone and email, to provide further information about their proposal documents.

- Assess the strengths and weaknesses of an application and communicate this.
- Provide analytical, comprehensive, and proportionate assessment reports which will be used to shortlist applications to our grant fund panels.
- Make recommendations on applications, including identifying relevant conditions, where needed.

Profile

Our assessors have a wide range of experiences and perspectives that they bring to their assessment work. We are looking for applicants who match the following person specification:

- We are interested to hear from applicants who have an understanding of the women's sector in the UK and/or good knowledge of the voluntary sector, government strategies, and local and third sector issues relating to the women's sector.
- Ability to read financial accounts.
- Excellent analytical, written and verbal communication skills.
- Ability to read and analyse large amounts of written information and to make judgments on it.
- Experience in grant assessment is desirable but not essential.
- Ability to work independently.

Application process

Applicants should send their CV and a brief email outlining why they are interested in the role and their availability to attend a training in November 2021 to Caroline Crawford, Grants Manager: caroline@rosauk.org. **Deadline for applications is 30 September 2021.**

Successful applicants will be contacted with a mock assessment. If you are interested in this role but concerned you don't meet all the above criteria, please contact Caroline at caroline@rosauk.org. We are happy to chat to any interested candidates.